

Regional Container Lines Public Company Limited

WE'RE LOOKING FOR YOU !!

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Send your resume to

recruitment@rcigroup.com

Officer (Procurement Analyst)

URGENTLY REQUIRED

Responsibilities:

- Verify proforma of TOS, SHS, IJS, VMS, STR, MNR, and CRS
- Responsible to collect & record all data of Bunker & Inland Costs into the excel & system.
- Ensure data quality with accuracy and timely for Bunker & Inland Costs
- Costs saving and recovery costs from responsible party concern.
- Filing all agreement of Central Procurement.
- Coordinate with Parties concern to ensure costs submission are correctness and costs efficiency.
- Prepare Procurement Analyst Report.
- Do the other jobs by assignment of VP (Central Procurement) and Manager (Procurement Analyst)

Qualification:

- Bachelor degree in any related field. (Mathematical background is advantage)
- Analysis thinking skills
- Good command in English both written and spoken
- Computer literate and able to use Ms Office
- Active, Positive & Great Personality

Please send resume (English) with your expected salary to

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